

## INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

The undersigned, being the owner of a pet dog, whose name is \_\_\_\_\_, and the breed \_\_\_\_\_, and being desirous that said dog be permitted to participate in P.E.T. P.A.L.S. visits, hereby agrees to be responsible for said dog, and to protect, hold harmless, and indemnify the Cedar Bend Humane Society, its Board of Directors, its agents and employees, and the administrators, agents and employees of the P.E.T. P.A.L.S. Program, and the administrators of the Temperament Test and Evaluation, from and against any loss, damage, or liability which they may suffer, or be about to suffer, from any claims, demands, action or causes of action which may be made or had against them by reason of injury (including death) to persons or property, or any other causes whatsoever, in the event any attempts should be made to hold them liable therefore, in connection with the participation of said dog in P.E.T. P.A.L.S. visits.

I hereby verify that I will present this animal to any institution in good health, well groomed and bathed, and wearing proper equipment on any pet therapy visits.

I further agree to accept full and complete responsibility for said dog during any visit or activity with the P.E.T. P.A.L.S. projects and to abide by any and all rules and regulations of the individual institutions and the P.E.T. P.A.L.S. Program.

I accept the full and complete responsibility of said dog, whether the animal is under my control or the control of another person to whom I have entrusted my animal.

I further certify and warrant that I am well and personally familiar with the traits and habits of my dog and that it has never shown any propensities to cause either personal injury or property damage of any kind or nature.

Dated at Waterloo, Iowa, this \_\_\_ day of \_\_\_\_\_

Signature of owner \_\_\_\_\_

Witness \_\_\_\_\_

## INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

The undersigned, being the owner of a pet cat, whose name is \_\_\_\_\_, and the breed \_\_\_\_\_, and being desirous that said cat be permitted to participate in P.E.T. P.A.L.S. visits, hereby agrees to be responsible for said cat, and to protect, hold harmless, and indemnify the Cedar Bend Humane Society, its Board of Directors, its agents and employees, and the administrators, agents and employees of the P.E.T. P.A.L.S. Program, and the administrators of the Temperament Test and Evaluation, from and against any loss, damage, or liability which they may suffer, or be about to suffer, from any claims, demands, action or causes of action which may be made or had against them by reason of injury (including death) to persons or property, or any other causes whatsoever, in the event any attempts should be made to hold them liable therefore, in connection with the participation of said cat in P.E.T. P.A.L.S. visits.

I hereby verify that I will present this animal to any institution in good health, well groomed and bathed, and wearing proper equipment on any pet therapy visits.

I further agree to accept full and complete responsibility for said cat during any visit or activity with the P.E.T. P.A.L.S. projects, and to abide by any and all rules and regulations of the individual institutions and the P.E.T. P.A.L.S. Program.

I accept the full and complete responsibility of said cat, whether the animal is under my control or the control of another person to whom I have entrusted my animal.

I further certify and warrant that I am well and personally familiar with the traits and habits of my cat and that it has never shown any propensities to cause either personal injury or property damage of any kind or nature.

Dated at Waterloo, Iowa, this \_\_\_ day of \_\_\_\_\_

Signature of owner \_\_\_\_\_

Witness \_\_\_\_\_

## CONTRACT BETWEEN P.E.T. P.A.L.S. AND VOLUNTEER

### The Volunteer Will Be Willing:

1. To make a serious commitment to the volunteer work they will be doing through P.E.T. P.A.L.S.
2. To be at each scheduled visit and on time at each visit. If it is necessary to cancel, to do so as soon as possible. Remember, when you miss a visit, you are presenting an inconvenience for P.E.T. P.A.L.S. and the facility. Also, some resident who is waiting for your visit will be disappointed.
3. To follow the P.E.T. P.A.L.S. guidelines explained in the volunteer training session and the manual.
4. To provide P.E.T. P.A.L.S. with a copy of the health certificate for your visiting pet and a copy of your own liability insurance coverage (through home-owners, home renters insurance) of a least \$100,000, if you are using a personal pet when visiting. It is the responsibility of the owner to inform P.E.T. P.A.L.S. if this insurance coverage is ever changed for any reason (change of amount of liability, change of company, etc.).
5. To use only approved animals.
6. To work with only one animal per volunteer when visiting.
7. To hold harmless P.E.T. P.A.L.S., the Cedar Bend Humane Society, another volunteer, a resident, staff member or a facility, if an accident should occur.
8. To respect the confidentiality of the persons visited, the facility visited, and P.E.T. P.A.L.S.
9. To put first and foremost the health and safety of the people and animals on a P.E.T. P.A.L.S. visit.
10. To continue to learn about Pet Facilitated Therapy through our training session, reading the manual, reading the newsletter, reading from the Resource List, and attending the annual meetings of P.E.T. P.A.L.S.
11. To communicate with the team leaders, coordinators, or designated person at a facility if a problem occurs.

P.E.T. P.A.L.S. WILL:

1. Provide an organizational structure for your volunteer visits.
2. Provide training and continuing educational opportunities for you and your pet.
3. Provide the opportunity to visit facilities with puppies and kittens from the Cedar Bend Humane Society if you do not have a personal pet approved for visiting.
4. Provide support and counsel involving pet visiting and personal pet use.
5. Provide a newsletter and training manual.

Date \_\_\_\_\_

Signature of Volunteer \_\_\_\_\_

Signature of P.E.T. P.A.L.S. Coordinator \_\_\_\_\_



P.E.T. P.A.L.S. HEALTH CHECKLIST

(To be filled out by the owner)

Owner's Name/Address/Phone Number

\_\_\_\_\_  
Dog's Name \_\_\_\_\_ Birth Date \_\_\_\_\_

Breed of Dog \_\_\_\_\_ Age \_\_\_\_\_

Vet's Name \_\_\_\_\_ Phone # \_\_\_\_\_

\_\_\_\_\_  
(To be filled out by veterinarian)

Please list the dates that the following were given:

Rabies: \_\_\_\_\_ Expires: \_\_\_\_\_

Distemper: \_\_\_\_\_ Expires: \_\_\_\_\_

Parvo: \_\_\_\_\_ Expires: \_\_\_\_\_

Leptospirosis: \_\_\_\_\_ Expires: \_\_\_\_\_

Bordatella: \_\_\_\_\_ Expires: \_\_\_\_\_

Please list the dates that the following were performed:

Physical exam \_\_\_\_\_ Results \_\_\_\_\_

External parasite check \_\_\_\_\_

Result/treatment

Stool check \_\_\_\_\_ Negative

If positive, please explain \_\_\_\_\_

\_\_\_\_\_ treatment dates \_\_\_\_\_

Heartworm check \_\_\_\_\_ Results \_\_\_\_\_

Please list any medications that the animal is currently on:

\_\_\_\_\_  
Heartworm medication \_\_\_\_\_

Others \_\_\_\_\_

Please list any physical conditions P.E.T. P.A.L.S. should know:

\_\_\_\_\_  
Please list any limitations that you would place on this dog:

\_\_\_\_\_  
Veterinarian's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

P.E.T. P.A.L.S. FELINE HEALTH CHECKLIST

(To be filled out by the owner)

Owner's Name/Address/Phone Number

\_\_\_\_\_  
Cat's Name \_\_\_\_\_

Birth Date \_\_\_\_\_ Age \_\_\_\_\_

Vet's Name \_\_\_\_\_ Phone# \_\_\_\_\_

(To be filled out by veterinarian)

Please list the dates that the following were given:

Rabies: \_\_\_\_\_ Expires: \_\_\_\_\_

Distemper: \_\_\_\_\_ Expires: \_\_\_\_\_

Feline Leukemia: \_\_\_\_\_ Expires: \_\_\_\_\_

Please list the dates that the following were performed:

Physical exam \_\_\_\_\_ Results \_\_\_\_\_

External parasite check \_\_\_\_\_

Result/treatment \_\_\_\_\_

Stool check \_\_\_\_\_ Negative

If positive, please explain \_\_\_\_\_

\_\_\_\_\_ treatment dates \_\_\_\_\_

Feline Leukemia (one time test) \_\_\_\_\_

Please list any medications that the animal is currently on:

\_\_\_\_\_  
Please list any physical condition P.E.T. P.A.L.S. should be aware of:

\_\_\_\_\_  
Please list any limitations that you would place on this cat:

\_\_\_\_\_  
Veterinarian's

Signature: \_\_\_\_\_

Date \_\_\_\_\_

## CONFIDENTIALITY STATEMENT

P.E.T. P.A.L.S. has a legal and ethical duty to protect the privacy of all patients and residents of the facilities P.E.T. P.A.L.S. visits and the confidentiality of their health information. As a result, P.E.T. P.A.L.S. has instituted this Confidentiality Statement in order to document your acknowledgment and understanding of the policies of P.E.T. P.A.L.S.

I acknowledge and understand the following:

1. I agree only to access information that is needed to volunteer. I also agree only to disclose or discuss confidential information, including patient information, with those who need the information in order to do their job. I also agree not to disclose or discuss any confidential information outside the facility.
2. I understand that I am responsible for understanding and following the regulations, guidelines, and policies that apply to my P.E.T. P.A.L.S. volunteering pursuant to the P.E.T. P.A.L.S. manual provided at training.
3. I agree not to talk about confidential information where others can overhear the conversation; for example, in hallways, on elevators, in cafeterias, etc. I also agree not to talk about resident information in public areas even if a resident's name is not used.
4. I understand this form must be signed in order to take my pet on approved P.E.T. P.A.L.S. visits.
5. I agree to promptly report all violations or suspected violations of information security and/or confidentiality policies.
6. I understand that violation of this agreement may result in loss of privileges at participating facilities.

I have read and understand this Confidentiality Statement and have discussed any questions I have regarding this document with my team leader.

Signature of P.E.T. P.A.L.S. volunteer \_\_\_\_\_

Date \_\_\_\_\_

Printed Name \_\_\_\_\_

This Confidentiality Statement shall be interpreted and enforced in accordance with applicable state and federal laws.

# PET THERAPY CANINE TEMPERAMENT TEST AND EVALUATION

1. Dog and handler are asked to enter the testing room with the dog on lead.
  - A. Tester #1 begins to converse with the handler (both remain standing). Ignore the dog. Evaluator should explain the purpose of the test and then converse about the weather or other timely topic for a period of two to three minutes. The tester should attempt to put the handler at ease.

Dog's Reaction	1. submissive	Handler's Reaction	1. distracted
	2. guarded		2. inattentive
	3. friendly, social		3. friendly, social
	4. curious		4. defensive
	5. aggressive		5. agitated

- B. Ask the handler to be seated and proceed with the initial interview.

Notes:

2. Evaluator #2 approaches the dog with an upturned palm. Dog and handler remain seated.
  - A. Tester does not speak.

		Dog's Reaction	1. submissive
			2. guarded
			3. friendly
			4. curious
			5. aggressive



B. Tester repeats Test A while verbally and physically communicating with the dog.

		Dog's Reaction	1.fear
			2. reserved
			3. social
			4. very friendly
			5. out of control,
			aggressive

Notes:

3. Evaluator #3 (in a wheelchair) approaches the seated dog and handler. No conversation should take place.

		Dog's Reaction	1. submissive
			2. guarded
			3. social
			4. curious
			5. aggressive

Notes:

4. Care Facility Visit Simulation. If the animal being evaluated is a small dog, instruct the handler to place it in the lap of the tester in wheelchair. The medium or large dog's handler should be asked to place the front feet of the dog in the lap of the tester. The team should show social and physical ability to visit with the client.

Dog's Reaction	1. docile	Handler's Reaction	1. inattentive, no control
	2. reserved		2. hesitant
	3. social		3. patient, attentive
	4. very friendly		4. interfering
	5. out of control		5. overprotective/ too much control

5. Motion Sensitivity

A. Tester #1 will throw a towel past the dog from an unknown source.

		Dog's Reaction	
			1. shows fear
			2. hesitates
			3. curious, alert
			4. growls
			5. very aggressive

B. Tester will move an open hand rapidly about 6"-8" in front of the dog's face.

		Dog's Reaction	
			1. submissive
			2. hesitates
			3. ignores/curious
			4. bites softly
			5. aggressive

Notes:

6. With the dog on lead, have the handler and dog walk around the testing room casually. When the dog is paying no attention to the handler, instruct the handler to call the dog to him/her.

		Dog's Reaction	
			1. slow response
			2. extra command/ coaxing needed
			3. quick response
			4. sternness or lead required
			5. handler had to retrieve dog

Notes:

7. A. Allow the dog to be off lead and to roam free.

		Dog's Reaction	1. slinks to handler
			2. stays with owner/hesitant
			3. friendly/outgoing
			4. moves to far corner/stays
			5. runs away quickly/hyper

B. Instruct the handler to call the dog.

Handler's Reaction	1. pays no attention to dog	Dog's Reaction	1. slow or no response
	2. does not appear very attentive		2. extra command/coaxing needed
	3. calls dog pleasantly with control		3. quick response
	4. voice command is too domineering		4. sternness or lead required
	5. physical control used was excessive		5. handler had to retrieve dog

Notes:

- Put the dog back on lead.

8. A tester will touch the dog's tail and approach the dog to hug him/her around the neck after asking about the dog's prior reaction to these behaviors.

		Dog's Reaction	1. shows fear
			2. hesitates
			3. social/curious
			4. challenges tester
			5. aggressive/bites

Notes:

9. The evaluators will take a walk with the dog and handler. The dog will remain on lead. Tester #1 will walk to the right of the handler, with the dog on the left of the handler. Testers #2 and #3 will walk behind the handler, dog, and Tester #1. The journey should consist of walking through hallways, proceeding up or down a staircase, and returning back to the testing room.

	LEAD CONTROL	FLOOR SURFACE	STAIR	STRANGER	ELEVATOR
submissive refuses to walk	1	1	1	1	1
hesitates/must be coaxed	2	2	2	2	2
calm/confident	3	3	3	3	3
controls most of the situation	4	4	4	4	4
out of control/ aggressive	5	5	5	5	5

10. Sound Sensitivity Tester will initiate some form of loud sound for 2-3 seconds.

		Dog's Reaction	
			1. shows fear
			2. hesitates
			3. curious, alert
			4. growls
			5. very aggressive

Notes:

11. After asking the handler's permission, offer a small treat to the dog.

		Dog's Reaction	
			1. no response
			2. sniffs and refuses
			3. takes the food gently
			4. snaps lightly
			5. aggressive

Notes:

12. Instruct the handler to prepare himself/herself and the dog for a photo with flash.

Dog's Reaction		Handler's Reaction	
	1. fear		1. no control
	2. hesitates		2. allowed dog to find own pose/too casual
	3. curious/ confident/alert		3. care and confidence exhibited
	4. growls		4. anxious/ nervous
	5. aggressive		5. rough, domineering

13. An assistant will bring a dog into the testing room on lead. The importance of maintaining a calm atmosphere during this test should be emphasized initially and during the evaluation. Loose leads should be evident on both dogs at all times.

Dog's Reaction		Handler's Reaction	
	1. fear/submissive		1. no control
	2. guarded		2. tends to be distracted
	3. curious/friendly		3. maintains good control
	4. playfully aggressive		4. over handles lead/behaves nervously
	5. aggressive		5. panics

### Notes

Ask the handler to take the dog to the waiting area outside the testing room until an evaluation can be made. The testers will discuss their findings with the handler at the conclusion of the evaluation.

### QUESTIONS TO ASSIST THE EVALUATORS IN ASSESSING THE THERAPY VALUE OF THE DOG AND HANDLER TEAM

1. Did the dog bite or show any real aggression at any time during the evaluation?
2. Did the handler abuse the dog in any way before, during, or after the evaluation?
3. Did the handler read the behavior of the dog and react in the appropriate manner (anticipates the dog's behavior)?
4. Did the handler keep the dog under control at all times?
5. Did the handler appear to become impatient with the dog or ill-at-ease about the situation?
6. Was the animal presented clean and well groomed?

## QUESTIONS TO INCORPORATE INTO THE INITIAL INTERVIEW

1. Have you previously or are you presently visiting a care center with your dog?
2. What are your personal goals for you and your dog in the area of pet therapy?
3. Has this dog ever bitten anyone?
4. Has this animal been deemed dangerous by the city or county in which you reside?
5. Are you the owner or co-owner of this dog?
6. Would there ever be a circumstance where you may want to allow another person to take this dog on a pet therapy visit?  
If permission were granted, who would these persons be?
7. Would there be any environment where you would feel uncomfortable taking this dog?  
What type of situations would that be?
8. Does your dog have any peculiar traits or eccentricities that we should be aware of before proceeding with this evaluation?
9. Do you understand the liability and guidelines involved in a pet therapy situation?

Do you have any questions?

Appendix C: Forms		Pet Partners Skills Test		Step #5B
Date:	Test Results	_____ Pass	_____ Not Ready	
Team reg. #	Handler and Animal's Name:			
NUMBER	TEST		PASS	NOT READY
1. Accepting a Friendly Stranger	This test demonstrates that the dog will allow a friendly stranger to approach it and speak to the handler in a natural everyday situation.			
2. Sitting Politely for Petting	This test demonstrates that the dog will allow a friendly stranger to touch it while it is out with its handler. With the dog sitting at the handler's side (either side is permissible) throughout the exercise, the evaluator pets the dog on the head and body only. The handler may talk to his or her dog throughout the exercise.			
3. Appearance and Grooming	This practical test demonstrates that the dog will welcome being groomed and examined and will permit a stranger to do so, and also demonstrates the owner's care, concern, and responsibility.			
4. Walk on a Loose Leash	This test demonstrates that the handler is in control of the dog. The dog may be on either side of the handler, whichever the handler prefers.			
5. Walking Through a Crowd	This test demonstrates that the dog can move about politely in pedestrian traffic and is under control in public places.			
6. Come	This test demonstrates that the dog has training, will respond to the handler's command, to sit, and come when called.			
7. Praise/Interaction	This test demonstrates that the dog can be brought under control following play or praise and can leave the area of this test in a mannerly fashion. (NOTE: As a practical matter the Praise/Interaction test should follow the release of the dog from Test 6.)			
8. Reaction to Another Dog	This test demonstrates that the dog can behave politely around other dogs.			
9. Reaction to Distractions	This test demonstrates that the dog is confident at all times when faced with common distracting situations.			
<b>SKILLS TEST FOR OTHER ANIMAL MODIFICATIONS</b>				
NUMBER	TEST			
1, 2, 1	Animals including cats, rabbits, birds, etc., must complete tests as described on the form.			
4, 5, 8, 9	The handler will carry the animal through the test using the method they will use to carry the animal while visiting. For example, if a handler will carry their cat in a basket during visits, then the cat must be carried in a basket for these tests.			
6, 7	Handler will pass the animal (as it will be handled on visits) to at least 3 strangers. Carrier will then be placed on a table or lap for 30 seconds with no interaction. Animal must stay in place.			
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Pet Partners Aptitude Test		Pass	Not Ready	Not Suitable	Step #5C
Test	Description				
A	Overall Exam The animal will be handled and manipulated by a stranger. The person will look in ears, hold tail, put fingers in mouth, handle feet.				
B	Exuberant/Clumsy Petting The person will repeat the clumsy petting manipulation using his/her elbows and feet to pet, also become very exuberant, speaking in high-pitched voice, squealing, jiggling the animal, and handling feet. The person may wave or bounce a stuffed toy around the animal's body. The person will offer a treat.				
C	Restraining Hug The person will unexpectedly give the animal a full body hug that restricts the animal's movement. If the animal is a bird or other small animal, the person will try to restrain the animal's movement with both hands.				
D	Staggering/Gesturing Individual A person wearing a shawl, using a wheelchair or other assistive device will approach in an unsteady gait. The person will gesture wildly and/or wail.				
E	Angry Yelling A person will begin to shout and wave his/her arms. The noise should be angry as opposed to happy yelling as in Part B.				
F	Bumped From Behind While the animal is distracted, a person will bump into the animal's body. If the animal is a small dog or other animal, a hard stomp or loud slap will be made behind the animal.				
G	Crowded Petting At least 3 people will gather closely around the animal and begin to touch it. All people will be talking at once and all will try to gain the animal's attention. At least one person should be using health care equipment. Food may be offered.				
H	Held By Stranger The evaluator will hold the animal's leash or basket while the handler goes out of sight for 2 minutes.				
I	Overall Sociability The evaluator will score the animal for overall interest in people.				
J	Overall Reaction The evaluator will score overall reaction of the person-animal team to the test. The evaluator will determine whether the team has developed a level of trust and understanding to work well together in unpredictable environments.				

A - Well Seniors/Demos	B - Day Treatment/Seniors	C - Grp Homes/Schl Demos	D - Rehab/III Children	E - Rehab/Disturbed Children	F - Psych/Children, Adolescents
low activity population	moderate activity	high active population	moderate activity	high activity	high activity
basic interaction	basic interaction	basic interaction	moderate interaction	moderate interaction	high interaction
few distractions	moderate distractions	high distractions	moderate distraction	high distraction	high distraction
<b>TEST RESULTS</b>	Pass	Not Suitable	Animal qualified to work in areas checked	A B C D E F	
Evaluator _____	Not Ready				
	Evaluator Signature _____				Copyright Delta Society